

**IN THE MUNICIPAL COURT OF MONTGOMERY COUNTY, OHIO
195 SOUTH CLAYTON ROAD
NEW LEBANON, OHIO 45345
(937) 687-9092**

CASE NUMBER: _____

Plaintiff(s) Name

Plaintiff(s) Street address

City, state and zip code

vs.

Defendant Name

Defendant address

City, state and zip code

REQUEST FOR SERVICE

To the Clerk:

Please re-issue a copy of the summons to the above defendant through the following service

- _____ REGULAR ORDINARY MAIL
_____ CERTIFIED MAIL
_____ PERSONAL SERVICE BY SHERIFF

Plaintiff(s) Signature

Telephone Number