



Montgomery County Clerk of Courts
clerk@mcclerk.org | www.mcclerkofcourts.org

Seeking A Court Ordered Title

Hello,

If you have received this packet, we have not been able to issue a title through the standard procedures with the Clerk of Court's Auto Title Division. There is a process established to obtain a title when this happens. While the Clerk of Court's is unable to issue a title based on the information provided, the Common Pleas Court, General Division has the ability to issue you a Court Ordered title.

Attached is a blank "Petition for Court Ordered Certificate of Title" along with a statement of fact. It is very important that you complete both documents with as much detail as you can. The packet is the basis on which the court will determine if they can issue a Court Ordered Title. As a reference, there is never too much information available to assist with the decision.

After the forms are completed, you must bring them to the Clerk of Courts Legal Division located at 41 N. Perry Street, Room 104, Dayton, Ohio. The Deputy Clerk will file the Petition and create a civil case seeking a Court Ordered title. There is an initial deposit of \$334.75 due at that time of filing. This money will be on deposit. The Clerk's Office will issue a refund for the unused funds at the conclusion of the case.

The Court may or may not determine if a hearing is necessary. Any communication regarding hearing proceedings will come from the Court. We realize the Court process may be intimidating; we hope this packet helps you get through the process easier.

Sincerely,

Montgomery County Clerk of Courts

Montgomery County Courts Building · 41 North Perry Street · Dayton, Ohio 45422-2150

Administration
(937) 225-6118
FAX (937) 496-7627

Auto Title
(937) 225-4480

Legal Department
(937) 496-7623

**Municipal Court
Eastern Division**
(937) 496-7231

**Municipal Court
Western Division**
(937) 687-9099

IN THE COMMON PLEAS COURT OF MONTGOMERY COUNTY, OHIO

CASE NO:

JUDGE

Petitioner,

vs.

PETITION FOR COURT ORDERED
CERTIFICATE OF TITLE

Montgomery County Clerk of Court

Respondent

I, _____, hereby Petition the Montgomery County Court of Common Pleas, General Division, for an Order directing the Montgomery County Clerk of Court to issue, pursuant to Section 4505.10 of the Ohio Revised Code, a Certificate of Title in the Petitioner's name as the true and lawful owner of the Motor Vehicle fully described as follows:

Year: _____ Make: _____ Model: _____

Vehicle VIN Number (if known) _____ Color: _____

In support of this Petition, the Court will find attached the Statement of Fact completed by said Petitioner setting forth the circumstances under which the Petitioner came into possession of the subject matter vehicle, facts that support the issuance of a motor vehicle certificate of title in the Petitioner's name, and further documentation providing evidence of the Petitioner's compliance with the requirements of O.R.C. 4505.10(A).

STATEMENT OF FACT

The undersigned is to certify that I currently have in my possession the following described vehicle:

Year: _____ Make: _____ Model: _____

Vehicle VIN Number (if known) _____ Color: _____

How vehicle was acquired: _____

Date vehicle was acquired: _____

Address of former owner unknown: Yes _____ No _____

Knowledge of any lien(s): Yes _____ No _____

Supporting documentation: _____

(Applicant's Printed Name)

(Applicant's Signature)

(Street Address)

Sworn to and subscribed in my presence

(City, State, and Zip Code)

by _____ this _____

(Phone Number)

day of _____ year _____

(Email Address)

(Deputy Clerk / Notary)